UPHOLDING CONFIDENTIALITY

I agree not to disclose the (SITE) confidential information (financial, proprietary, participant, or otherwise) which I may learn in the course of my volunteer service to any third person unless the (SITE DIRECTOR) has authorized me to do so.

CONFLICT OF INTEREST

A “conflict of interest” may exist when the interests or concerns of an interested party such as a volunteer may be seen as competing with the interests or concerns of the (SITE). I understand that I have a continuing obligation to disclose to the (SITE DIRECTOR) any actual or potential conflict of interest as soon as it is known or reasonably should be known.

Horizons Atlanta Fraternization Policy

Horizons Atlanta does not sanction volunteers or staff contacting or meeting students outside of Horizons Atlanta sponsored activities. Appropriate boundaries should be maintained with all students. We discourage frequent personal emails, frequent phone calls, or contact that may appear to show favoritism toward one particular student. If in doubt, call the camp office for appropriate guidance. Students should not become personal friends.

Horizons Atlanta Social Networking and Blogging Policies

Horizons Atlanta views social networking sites (e.g. Facebook, Instagram, and Twitter) and personal web sites positively and respects the right of staff/volunteers to use them as a medium of self-expression. If a staff/volunteer chooses to identify himself or herself as a staff/volunteer of Horizons Atlanta on such internet venues, some readers of such websites or blogs may view the volunteer as a representative of Horizons Atlanta. In light of this possibility, Horizons Atlanta requires as a condition of volunteering with Horizons Atlanta, that staff/volunteers observe the following guidelines when referring to Horizons Atlanta, its programs or activities, its students, and/or other volunteers/staff, in a blog or on a website:

• Staff/volunteers must be respectful in all communications and blogs related to or referencing Horizons Atlanta, its students, and/or other staff/volunteers.
• Staff/volunteers should refrain from using obscenities, profanity, or vulgar language.
• Staff/volunteers must not use blogs or personal websites to disparage Horizons Atlanta, students or other staff/volunteers of the camp.
• Staff/volunteers must not use blogs or personal websites to harass, bully, or intimidate other staff/volunteers or students. Behaviors that constitute harassment and bullying include, but are not limited to, comments that are derogatory with respect to race, religion, gender, sexual orientation, color or disability; sexually suggestive, humiliating, or demeaning comments; and threats to stalk, haze, or physically injure another staff/volunteer or student.
• Staff/volunteers must not use blogs or personal websites to discuss engaging in conduct that is prohibited by camp policies, including, but not limited to, the use of alcohol and drugs, sexual behavior, sexual harassment, and bullying.
• Staff/volunteers will not post pictures of students or other staff/volunteers on a website without obtaining prior written permission from Horizons Atlanta. Nor are staff/volunteers permitted to take and store photos of students on their cellphone or camera.

_____________________________________________             _______________________________________
Signature                                                                       Print Name
_______________________             ____________________________             _________________________________________
Program Site Name                                                                   Date